



FOREST ONLINE NURSERY MANAGEMENT SYSTEM

USER MANUAL
for
Android / iOS Mobile Application

FOREST ONLINE NURSERY MANAGEMENT SYSTEM
HIMACHAL PRADESH FOREST DEPARTMENT



FOREST ONLINE NURSERY MANAGEMENT SYSTEM

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1.0 General Information

The user manual general information section explains the function of the app, its features, the state's nursery data, both district and species wise, and how to place the order from the app.

1.1 Application Overview

Forest Online Nursery Management System is an e-channel that keeps consolidated information about plants species in the district nurseries of Himachal Pradesh. The platform enables the exchange of information between various stakeholders interested in learning or purchasing about the plants.

The Himachal Pradesh Forest Department develops the application. The Government of Himachal Pradesh reserves all rights.

1.2 Objective of the Application

- To create a user-friendly platform for the people of Himachal Pradesh.
- Keeping data of all the nurseries transparently.
- A reliable and effortless purchase experience for all users.
- Creating a digital medium and online directory in consolidated form.

1.3 Formation of the Manual

The user manual embodies the following sections:

1. General information
2. System needs and access levels
3. How to download and register
4. Registered User - Privileges
5. Functions of the Dashboard

The *General Information* consists of the application overview and the user manual sections.

The *System needs and access levels* explain the hardware and software requirements of the application and who can access the app.

The *How to download and register* section explains the options available to download the iOS/ Android application on the user mobile.

The *Privileges* section highlights the detailed description of features available to the registered user.

The *Functions of the dashboard* explain all the application features and how user-friendly it is to be used by everyone.



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2.0 System needs and access levels

This section explains the software and hardware requirements for using the application.

2.1 Hardware and Software Requirements

4:35 LTE

Login

वन श्री त्राण, विश्व कल्याण
वन विभाग हिमाचल प्रदेश

Mobile Number

Password

Login →

Forgot Password

Don't have an account? **SignUp**

User must have a mobile phone with an internet connection to download the app from iOS. The minimum iOS version should be **4.0.3** to access all the features.

2.2 User Access

User must register himself/herself in the application by filling out the registration form to access the application. The first screen that shows up after downloading the app is the login page.

Only a registered user can login to the application. An existing user needs to fill in the login details to start using the app. If you are a new user, you need to register first.

2.3 How to register or create an account?

Click on the “SignUp” button mentioned at the bottom near “Don’t have an account”.

4:29 LTE

वन श्री त्राण, विश्व कल्याण
वन विभाग हिमाचल प्रदेश

Name

Mobile

Address

Password

Confirm Password

SignUP →

Fill in the details mentioned in the form, such as:

Name: Enter your name

Mobile: Enter 10 digits mobile number

Address: Type the address you want the order to get delivered

Password: Create a password you can remember.

Password must include:

1 uppercase

1 lowercase

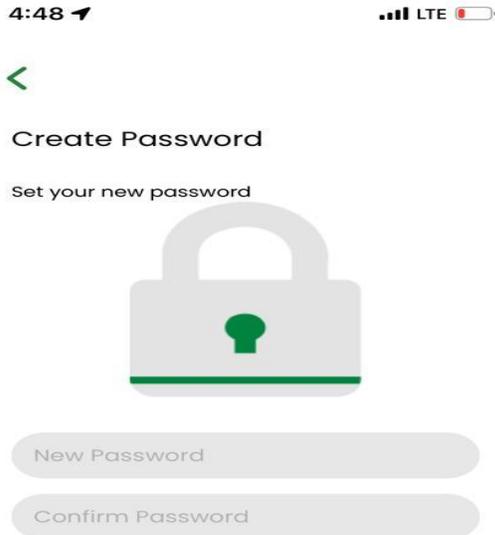
1 character

1 special character



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After filling in the particulars, click on the 'SignUp' button. With this, you can register yourself as a new user.



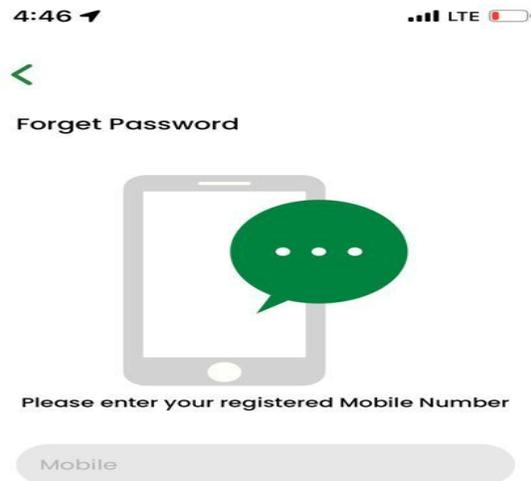
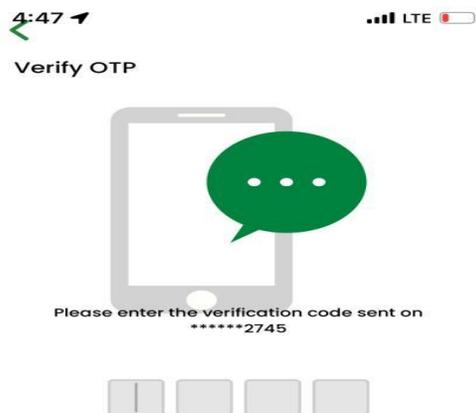
2.4 Forget password option

If you forget the login password, you get an option to create a new password.

You can see the 'Forget Password' option on the login page. Kindly, click on it, and you will get redirected to forget password page.

Here you need to enter your registered mobile number, which you have mentioned in the registration form.

You will get a 4 digit OTP on your registered mobile number. Enter the OTP number in the box.



Send OTP

Next, you will be asked to create/ set a new password. Enter the password that you can easily remember.



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3.0 How to download the application

You can download the application in the following ways

- From the Google Play Store
- From App Store
- HPFD web Portal

3.1 Google Play Store

Open your smartphone and click on the Play Store icon.

Click on the Google Play search bar at the top and type the text "HPFD"

Next, you can see the application's logo. Now, click 'Install' button to install the application.

3.2 From App Store

Open your smartphone and click on the Play Store icon.

Click on the Google Play search bar at the top and type "HPFD."

Next, you can see the application's logo; click on the 'Get' button to install the application.

3.3 HPFD Web Portal

You can download the application from the web portal in two ways:

1. By scanning the QR Code

Open the web portal "link" and scroll down to the footer to find the QR Code Scanner. Get your smartphone and open a QR code scanner application to scan the image. Once the scanning is completed, it will open the download icon of the application, where you can install the application directly on the phone.

2. On Click of App Store/ Google Play Icon

Open the web portal and scroll down to the footer to find the App Store and Google Play icon. Click on the tab from your smartphone, and it will directly redirect to your Play Store or App Store, from where you can download the application by clicking on the get/ install button.



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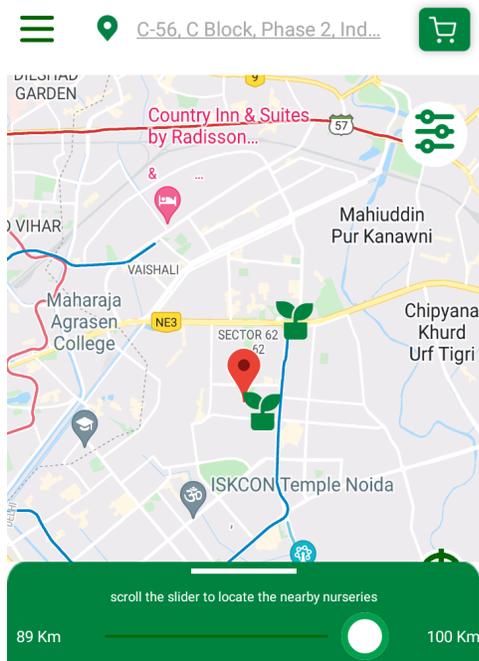
4. Registered User - Privileges

A registered user can explore the nurseries of the state of Himachal Pradesh- species-wise and district-wise. They can examine items, receive alerts, purchase an item and learn about the plants.

Home page of a registered user shows the following:

4.1 Maps

The map fetches the data of all the nurseries present nearby your location, and it pinpoints in the map for you to select and shop from, just like a geographical map.



Total No. of Nursery - 2

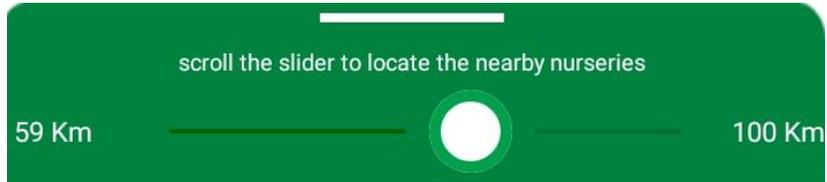
Rajat Nursery Sec 63	2 Km Away
Kavita testina Nurserv	1 Km Away

4.2 Scroll the slider

The bottom of the screen has a scroll option that can be scrolled up/ down to view the nurseries of the nearby area. You can increase/decrease the slider, and the application will fetch the nearby nurseries from your live location.



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Total No. of Nursery - **3**

Rajat Nursery Sec 63	2 Km Away
Amrendra Nursery	13 Km Away
Kavita testing Nursery	1 Km Away

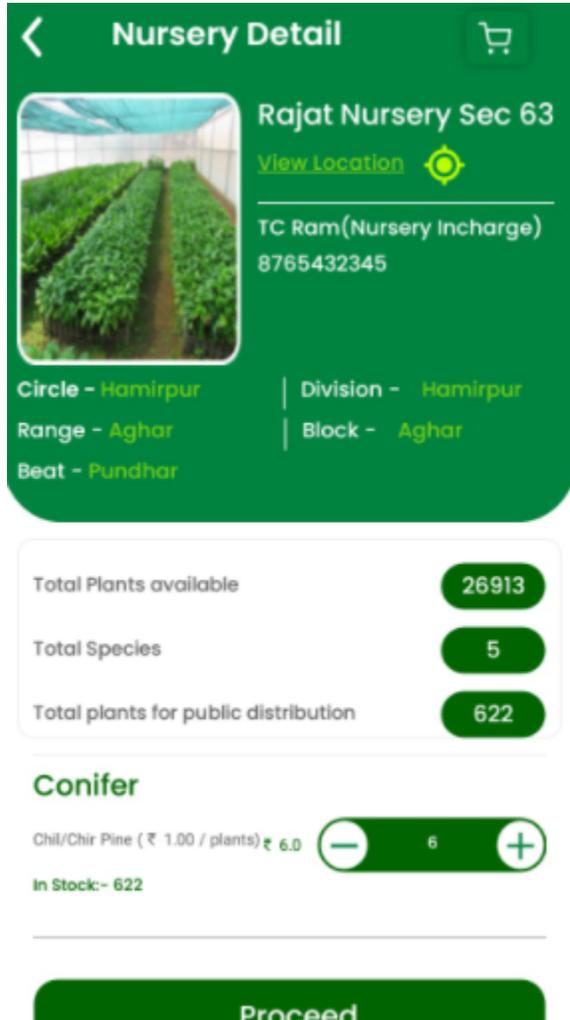
Functions of the slider

- Get figures on the total number of nurseries around your area.
- Click on the mentioned nurseries to read the circle, range, bet, division, and block information.
- You can find the total plants, total species, and plants available for public distribution.
- You can see the plant species of the specific nursery and the total number of plants In-stock.
- Click on the quantity +/- icon if you want to purchase. Or you can type the amount yourself by clicking on the quantity box. Note: the quantity should not be more than the stock.
- Click on the 'proceed' button to visit the cart. Here, you can add a message to the nursery if you want to give any directions or important notes.
- Choose your preferred mode of payment-cash or pay online to complete the order.



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Nursery Detail



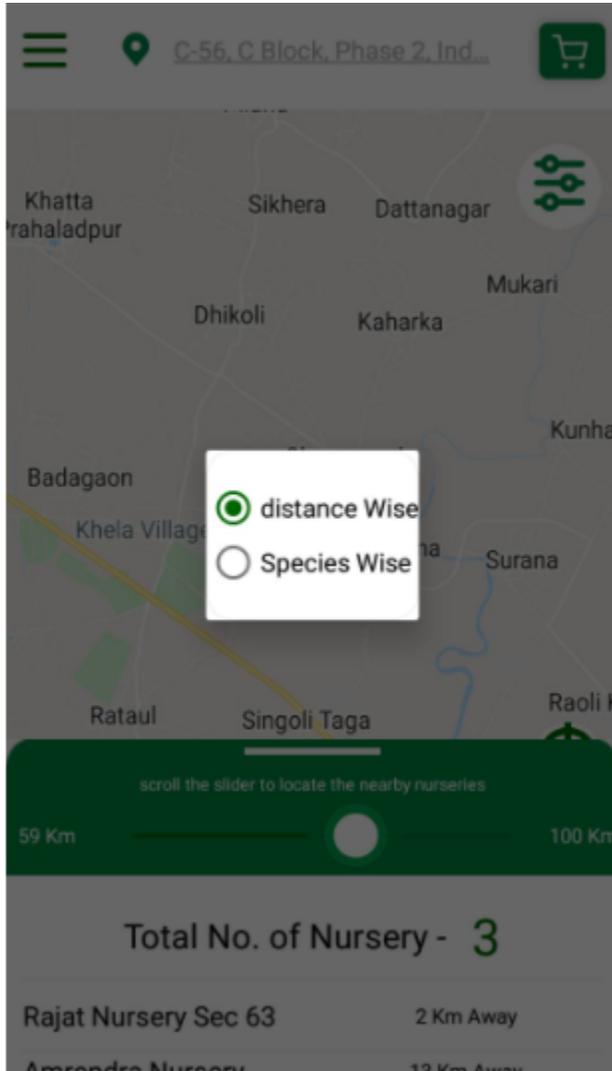
The screenshot shows a mobile application interface for a nursery. At the top, there is a green header with a back arrow, the title 'Nursery Detail', and a shopping cart icon. Below the header is a photo of a nursery with rows of green plants. To the right of the photo, the text reads 'Rajat Nursery Sec 63', followed by a 'View Location' link with a location pin icon. Below this, it says 'TC Ram (Nursery Incharge)' and the phone number '8765432345'. Further down, there are two columns of location information: 'Circle - Hamirpur', 'Range - Aghar', and 'Beat - Pundhar' on the left; and 'Division - Hamirpur' and 'Block - Aghar' on the right. Below the location information is a white box containing three statistics: 'Total Plants available' with a value of 26913, 'Total Species' with a value of 5, and 'Total plants for public distribution' with a value of 622. Underneath this box is a section for 'Conifer' with a price of ₹ 1.00 per plant and a total price of ₹ 6.0. A quantity selector shows '6' with minus and plus buttons. Below the price is the text 'In Stock - 622'. At the bottom of the screen is a green button labeled 'Proceed'.

4.3 Filter options

The right corner of the main screen shows the filter icon. Click to get nursery information Distance-wise and species-wise.



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Agelea

Ailanthus

Alnus (Kosh)

Amaltas

Amla

Amlok

Amrood

Anar

Aroo

Ash

Asha tulsi

Ashwaghandha

Atish

Badaah

Ban/Oak

Bana

Bankakri

Behmi

4.4 Location

The top position of the screen shows your current location, and it will help fetch the correct data about your nearby nurseries.



C-56, C Block, Phase 2, Ind...





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4.5 Cart icon

In the right corner of the screen, you will find the cart icon. If you want to purchase any plant from the nursery, it will be shown here, and you can change the plant quantity from the cart itself.

If you want to give any message to the nursery, you can do so by typing in the message box. You will get two options to make the payment either by the 'cash on pickup' or the 'pay online.' Select one of the modes of payment to complete the order.



C-56, C Block, Phase 2, Ind...

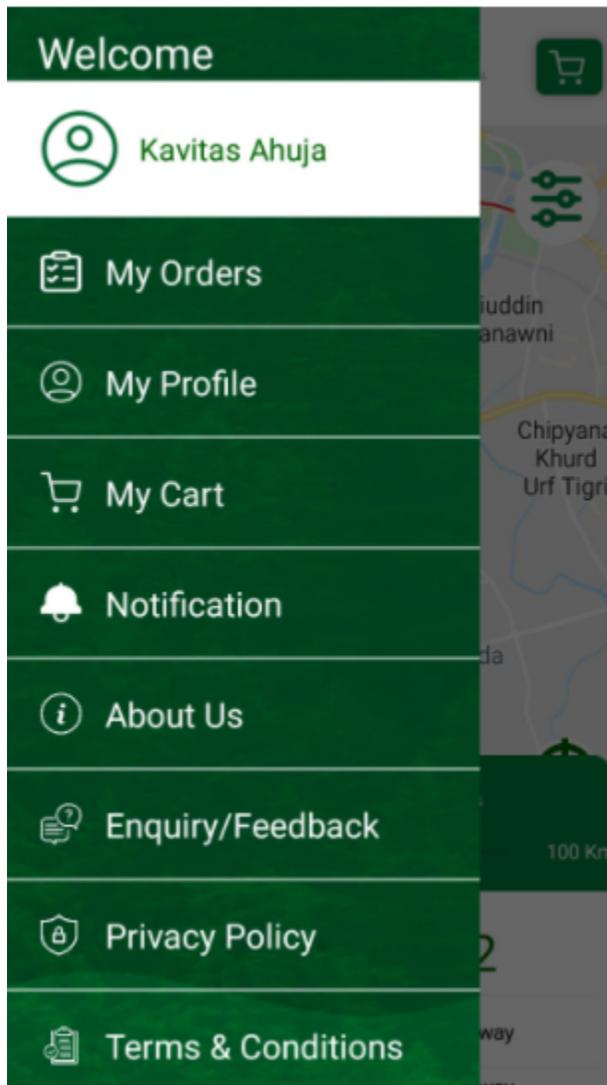


4.6 Dashboard menu

The left corner of the home page shows the dashboard menu, and it has a list of features to explore.



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5.0 Functions of the Dashboard

The dropdown menu shows the options that a registered user can use.

5.1 Username

It mentions the name of the registered user.

5.2 My orders

The 'My Orders' section shows the orders that you have placed. It shows the Order ID, Order Amount, Status, and View Order.

The status has three functions:



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- **Progress-** When you place an order, the immediate status will be shown as Progress. If you want to cancel the order, you can click on the 'Cancel Order' button, and the status will get changed to 'Cancelled'.
- **Completed-** Once you receive all your products, the order status will get updated to Completed.
- **Cancelled-** An unfulfilled order is shown as Cancelled. You can still view the order from the 'View Order' option. If you want to place the same order again, then click on the 'Reorder' option to place the order.

My Orders

Order No.	Order Amount	Status
Mar 25 2022 11:20AM		
FONMS210 0	₹ 10.00	Progress
Cancel	View Order	
Mar 23 2022 3:44PM		
FONMS209 1	₹ 170.00	Completed
View Order		
Mar 23 2022 3:41PM		
FONMS209 0	₹ 430.00	Completed
View Order		

View Order



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Himachal Pradesh Forest Depart... Forest Online Nursery Management System

Order Number:- FONMS2109 Date: Mar 28 2022 4:57PM

Buyer's Name	Kavitas Ahuja
Buyer's Address	Fortis
Mobile Number	9990712745

Nursery Name	Rajat Nursery Sec 63
Nursery Address	Hamirpur Hamirpur Aghar Aghar Pundhar
Mobile Number	

Species Details

Name	Qty	Amount
------	-----	--------

Conifer

Chil/Chir Pine (` 1.00 / plants)	1	₹ 1.00
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Nursery Address Hamirpur Hamirpur Aghar Aghar Pundhar
Mobile Number

Species Details

Name	Qty	Amount
------	-----	--------

Conifer

Chil/Chir Pine (~ 1.00 / plants)	1	₹ 1.00
----------------------------------	---	--------

Total		₹ 1.00
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Payment Details

Transaction ID	
Transaction Date	Mar 28 2022 4:57PM
Transaction Amount	₹ 1.00
Reference Number	
Payment Mode	Offline

[Download Receipt](#)

5.3 My profile

The 'My Profile' section shows your name, registered mobile number, and address. You also get the option to 'Change Password' if you want to create a strong password.

Note: The "Change Password" option differs from the 'Forget Password.'

How to change your password?

To make your password strong and secure, you need to follow these steps:

- Type your old password in the box.
- Enter the new password.
- Confirm the new password again.
- Click 'Update' button to save the changes.

With this, you can successfully update your password.



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Kavitas Ahuja
9990712745

Full Name

Kavitas Ahuja

Address

Agras

Mobile

9990712745

Change Password >

Save



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Create Password

Set your new password



Old Password

New Password

Confirm Password



5.4 My cart

- You can find the 'My Cart' option in the dashboard and its icon in the right corner of the home screen.
- It has the plant's quantity, order subtotal, message to nursery, and payment options.
- There are two types of payment options- Cash on Pickup and Pay Online



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 **My Cart**



Rajat Nursery Sec 63

Conifer

Chil/Chir Pine (₹ 1.00 /plants) ₹ 1.0  1 

Total Amount ₹ 1.0

Any message to nursery

Cash On Pickup

Please collect the order within 5 working days from the date of order. In case of non-collection of the order, your order will be cancelled automatically.

Pay Online

Please collect the order within 10 working days from the date of order. In case of non-collection of the order, your order will be cancelled automatically and the payment once made is non-refundable.

Cash on Pickup:

You need to visit the nursery within 4 working days to pick up your order. In case of non-pickup, your order will get auto-cancelled.

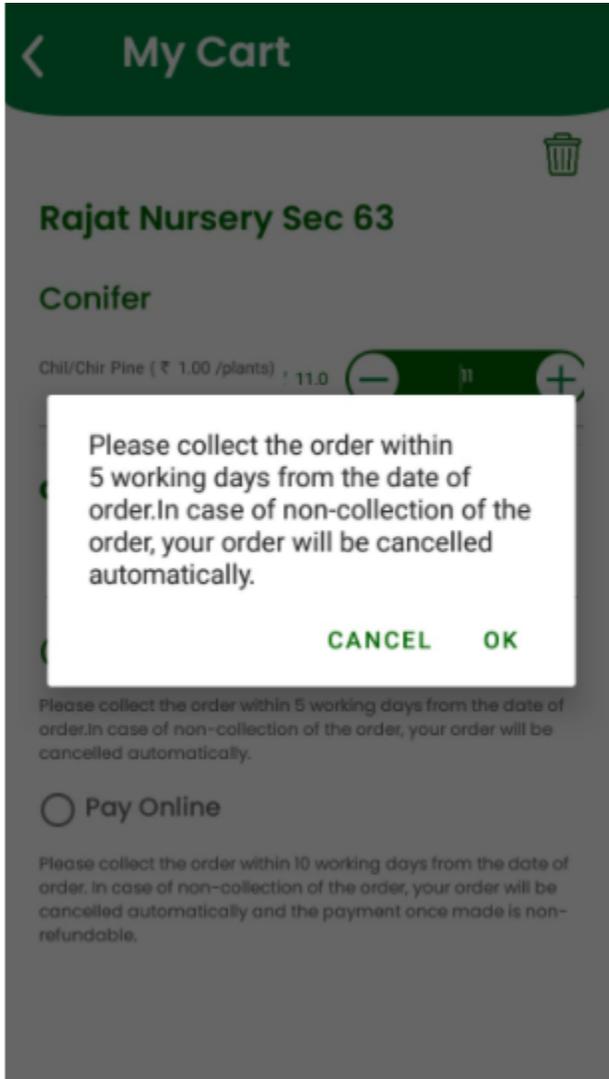
Pay Online:

You have the option to pay in advance, which will redirect you to the secured payment gateway. In case of non-pickup within 10 working days, your order gets auto-cancelled, but the payment will not be refunded.

In either mode, you need to pick up the order from the nursery.

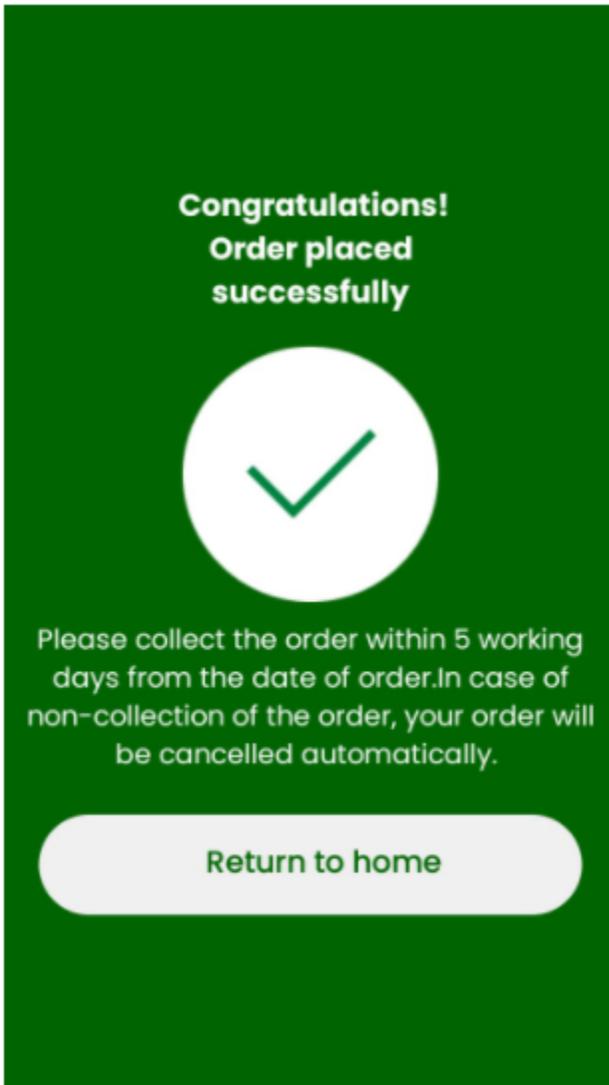


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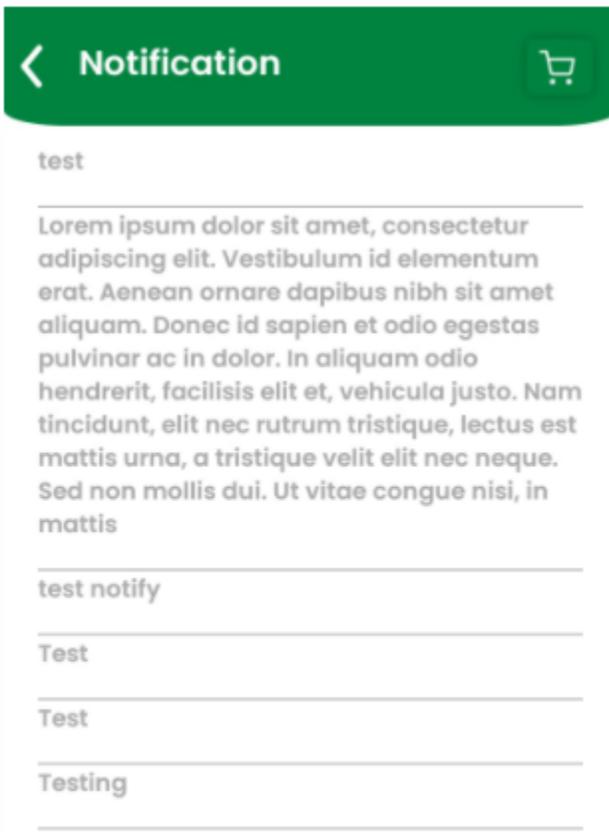


5.5 Notifications

The notifications section notifies you of the order updates, recent purchases, species in stock to keep you updated with regular news and nursery activities.



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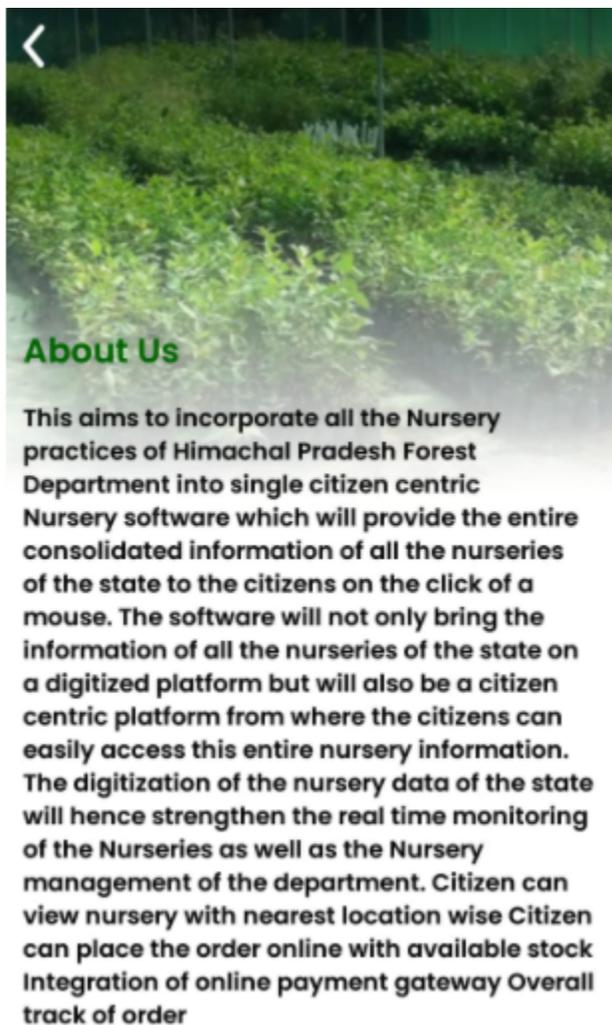


5.6 About us

The ' About Us ' section mentions a brief overview of the HPFD. Read the information to get the state's nursery management vision, mission, and objective.



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5.7 Enquiry

Users can seek information about the nursery, its species, available stock, and orders with the 'Enquiry' section. It aims to keep an open, healthy, and user-friendly approach to communication.

The enquiry form will ask for the following:

- Full name- Enter your full name here.
- Mobile- Provide your calling number.
- Subject- Enter the subject you have for enquiry.
- Message- Please provide a detailed description in the message box.

Click on the Save button, and your enquiry will get registered in the application.



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< Enquiry

Full Name
Enter Name

Mobile
Enter mobile no.

Subject
Enter subject

Enter Message here

Save

5.8 Privacy policy

The privacy policy states guidelines followed by the HPFD using the application and the procedure followed to safeguard the user data.

5.9 Terms and conditions

The terms and conditions state the usage of the application and the standard rules that the HPFD follows.



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Terms & Conditions

1. Please collect the order within 10 working days from the date of order. In case of non-collection of the order, your order will be cancelled automatically and the payment once made is non-refundable.

2. Please collect the order within 5 working days from the date of order. In case of non-collection of the order, your order will be cancelled automatically.

5.10 Logout

You can log out from the application from the 'Logout' section of the dashboard.



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